



## PUBLIC SPEAKING CLASS REGISTRATION FORM

### About the Public Speaking Class

Alison Kay Harmon (and guests) will teach a 13-week Public Speaking course. Class will focus on several techniques and will touch on all aspects of speaking from preparation to different scenarios of speaking in public. The class will meet at 201 Woodlawn Ave. Jersey City, NJ on Mondays from, 7:00pm-9:00pm. Class starts January 27<sup>th</sup>, 2020 through April 27<sup>th</sup>, 2020. The cost is \$35 per class totaling \$455 for the entire course. The course payment recommendation is two installments. The first payment is due on or before January 27<sup>th</sup>, the second by March 16<sup>th</sup>, 2020. Your first class must be paid for in order to be considered as a registered participant for the upcoming course. Please fill out registration form and either mail, hand-deliver or pay via UTAP website with the appropriate fees (cash, money order, online payment).

### STUDENT INFORMATION

Student's Name \_\_\_\_\_ Age range \_\_\_\_\_  
Parent/ guardian name(s) \_\_\_\_\_  
Mailing Address: \_\_\_\_\_ City \_\_\_\_\_, \_\_\_\_\_ Zip code: \_\_\_\_\_  
Student's E-mail: \_\_\_\_\_  
Parent/Guardian E-mail: \_\_\_\_\_  
Mobile Phone Number(s): \_\_\_\_\_  
Occupation: \_\_\_\_\_  
Health issues \_\_\_\_\_  
Emergency contact: (in case we are unable to reach parent/guardian(s))  
Name \_\_\_\_\_ Phone number \_\_\_\_\_

### PAYMENT (Check one):

\_\_\_\_\_ I have included the \$455 course fee with my registration form.  
\_\_\_\_\_ I wish to pay in installments. I have included the first payment of \$227.50 and I understand that the second payment of \$227.50 is due by March 16<sup>th</sup>, 2020.  
\_\_\_\_\_ other option: \_\_\_\_\_

### CANCELLATION/REFUND POLICY

Uplifted Talent and Productions reserves the right to cancel any class due to insufficient enrollment. Full refunds are issued for cancelled classes by UTAP only. We make every effort to notify students of postponements and cancellations at least 24 hours before the scheduled class. Dates and times are subject to change as necessary. If you wish to withdraw from a class and receive a refund, you must notify Uplifted Talent and Productions at least 3 business days before the first class meeting. Refunds take 1-2 weeks to process. Missed classes should be made up prior to the next scheduled class. No refund only class credit for missed classes.

### PLEASE READ, THEN SIGN AND DATE

I certify that the above named enrollee has no condition that prohibits full participation in classes at Uplifted Talent and Productions. I release Alison Kay Harmon, Uplifted Talent and Productions, and its employees, volunteers, and affiliates from all liability in connection to any personal injury and/or damage to or loss of personal property while engaged in class activity or walking to/from class. In the event of a medical emergency, I grant the staff permission to engage in first aid (if trained) and if necessary to transport me or have my child transported to the nearest Emergency Medical facility. My child agrees to exercise care in the facility, and I agree to reimburse Uplifted Talent and Productions for any personal breakage, damage or loss of property due to his/her negligence. It is my responsibility to cover any fees resulting from a check which has been returned by the bank. My money will be refunded only if the class is cancelled by UTAP. I have read and understand the cancellation/refund policy. I understand that if I have not paid the entire course fee in advance with this form, I am responsible for the remaining payments, whether or not the student attends every session of the class.

Signature \_\_\_\_\_

Date \_\_\_\_\_